

UNIVERSITY PROGRAMS

Paul Reichardt, *vice provost*

MISSION STATEMENT

University Programs consists of comprehensive and university-wide programs and services that foster an environment within which:

- Students maximize their learning potential;
- Faculty continue to grow as teachers, advisors, and scholars;
- Staff members are encouraged to develop professionally in order to promote student achievement and program effectiveness.

While University Programs actively cultivates each of the Core Values of Northern Kentucky University as described in the strategic planning documents *Defining Our Future* (1998) and, more recently, in *Strengthening Our Capacity to Serve* (2003), our hallmark values are:

- Learner-centered education;
- Access with opportunity to succeed;
- Innovation and creativity;
- Collegiality and collaboration.

These hallmark values guide us in:

- Assisting students in developing fundamental abilities and knowledge;
- Encouraging faculty to explore new pedagogies and develop innovative courses;

- Recognizing and rewarding staff contributions to the learning and service environment;
- Developing and sustaining programs to enhance student access, persistence, and retention;
- Providing opportunities to broaden understanding of cultures and peoples;
- Leading evaluation and assessment of educational effectiveness and quality throughout the University.

CONTACTING THE OFFICE

The Office of the Vice Provost, located in the Lucas Administrative Center (AC 834), may be reached during business hours by phone at 859-572-5379. Interested persons are invited to browse the office's website at <http://www.nku.edu/~viceprovost>.

Dr. Paul Reichardt, <i>vice provost</i>	reichardt@nku.edu
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The Office of the Vice Provost administers the following programs and offices.

- Academic Advising Resource Center
- Covington Campus
- Curriculum, Accreditation & Assessment
- Development Mathematics
- Faculty Development
- First-Year Programs
- Honors Program
- International Programs/CCSA
- Learning Assistance Program
- Women's Studies

Honors Program

Tom Zaniello, *Director*

The NKU Honors Program provides qualified students with a 21-hour minor, which includes 15 semester hours of seminars, each having a maximum enrollment of 15 students, plus 6 semester hours for completing the Honors Thesis. At the core of the Honors experience, the seminars emphasize discussion and discovery of ideas. NKU's Honors Program is university-wide. The program showcases open-ended seminars not conforming to the boundaries traditionally dividing fields of expertise. Honors learning affords the intellectual challenges of interdisciplinary education.

Qualifying for Honors

NKU's Honors Program is open to first-time freshmen, already enrolled students, and transfer students. To qualify for admission, students should demonstrate curiosity about a wide range of subjects, show that they can take the initiative for their own learning, and prove that they are academically well prepared. Outstanding academic credentials, such as an ACT composite score of 26 or above, or SAT combined scored of 1180, success in advanced-placement courses, or comparable evidence of achievement such as a major scholarship, help to ensure admission. Students interested in the program should complete an application form (available from Northern Kentucky University, NKU Honors Program, Honors

House, Nunn Drive, Highland Heights, KY 41099; phone 859-572-5400), or on the NKU website. Following a review of the application by the program director, applicants receive notification of their standing. February 1 is the deadline for application, but students may apply after that date as space allows. Students in good standing in Honors maintain a minimal GPA of 3.25.

Honors Seminars

The Honors seminars (each worth 3 semester hours) are uniquely adapted to Honors participants' interests, talents, and creativity. The seminar sequence begins with Introduction to Honors (HNR 101). Next, students take any four of the following nine seminars: Humanity and Nature (HNR 301), Humanity and Society (HNR 302), Humanity and the Imagination (HNR 303), Humanity and the Machine (HNR 304), Studies in Diversity (HNR 306), Studies in Film (HNR 307), The World in Transition (HNR 308), World Cities/World Cultures (HNR 309), and Special Topics (HNR 394). Students may substitute up to one disciplinary honors course (such as ENG 151) for HNR courses. Faculty members who are devoted to excellence in teaching and proven meritorious in their respective fields teach in NKU's Honors Program. Finally, students complete an Honors Thesis/Project (HNR 491 or independent study in a student's major), which gives them the chance to read and discuss topics of lasting significance, conduct independent research, and present oral reports of their conclusions. The Thesis/Project has proven to be of value in successful applications for graduate or professional study beyond the undergraduate degree.

Co-curricular Activities

Honors participants may take advantage of a broad range of co-curricular activities. Locally, they may elect to become members of the Honors Student Association, which sponsors group experience in the arts, engaging in dialogue with guests invited to speak especially with the club, film nights and coffee house events, and community service. Becoming an officer in the club helps to build leadership capabilities.

NKU is a full member of the National Collegiate Honors Council (NCHC), at whose annual meetings Honors students present papers of original research or study. Other international study opportunities are open to Honors students, who are eligible for Honors travel fellowships.

International Programs

Michael Klembara, *Director*

The Office of International Programs in BEP 301 coordinates education abroad programs at NKU. Through membership in several consortia and its own exchange agreements with foreign universities, NKU provides its students with a variety of opportunities for education throughout the world. Academic credit can be earned for courses taken through these programs; students should consult with their advisors to ensure that courses taken abroad will count toward their general studies and/or major requirements.

Students may participate in a wide range of courses and programs in English-speaking regions available through NKU's membership in the Cooperative Center for Study Abroad (CCSA). CCSA develops and coordinates short-term programs in Australia, New Zealand and South Africa and London in the interim between semesters in late December and early January; summer programs in Barbados, Belize, England, Ireland, Jamaica, Kenya, Scotland, Singapore, and South Africa; and a fall semester in England. Internships are also available in London, England; Dublin, Ireland; and Sydney, Australia.

Recognition and Privileges

NKU takes great pride in its Honors students and rewards them accordingly. Recognition and international scholarships are available. Students who successfully complete the Honors curriculum are designated "University Honors Scholars," a term that appears on their diplomas and transcripts. The Honors coursework may be claimed as a minor, but the effect of Honors learning is major in broadening the students' educational background.

Study in Europe, Asia, Latin America, South America, and Africa is available through the Kentucky Institute for International Studies (KIIS). KIIS sponsors summer programs in Athens/Rome, Austria, Brazil, Cameroon, China, Costa Rica, Denmark, Ecuador, France, Germany, Italy, Japan, Mexico, Spain, Thailand/Myanmar, and Turkey. Fall semester programs are available in Morelia, Mexico; Regensburg, Germany; and Segovia, Spain. A spring semester program is available in Segovia, Spain.

Students and faculty exchanges are offered with the following institutions: Aarhus School of Business in Aarhus, Denmark; Gifu University in Gifu, Japan; Ludwig Maximilians University in Munich, Germany; University of León in León, Spain; the Peoples' Friendship University of Russia in Moscow, Russia; Glasgow Caledonian University in Glasgow, Scotland; and the Universidad Autónoma del Estado de Morelos in Cuernavaca, Mexico. The office also provides information on numerous international scholarships including the Fulbright, Rhodes, National Security Education Program (NSEP), British Marshall Scholarship, and the Robert B. Bailey III Minority Student Scholarships. In addition, both CCSA and KIIS offer individual scholarships.

Information about opportunities abroad is available from the Office of International Programs in BEP 301, 859-572-6908 and at www.nku.edu/~oip; and from CCSA in BEP 301, 859-572-6512 and at www.ccsa.cc.

Two of the following three courses are required:

- WMS 150 Introduction to Women's Studies
- WMS 494 Seminar in Women's Studies
- WMS 499 Independent Study

WMS 494 or WMS 499 shall serve as a capstone course. In addition to the two chosen above, five additional courses of those listed below must be taken, for a total of 21 semester hours. (One of these may be the third of those listed above.) To complete an area of concentration in Women's Studies, students must take at least 12 semester hours of the coursework designated below at the 300-level or above. Minors need to file a declaration of minor in the Registrar's office. Students doing an area of concentration also need to declare it in the Registrar's office in order to apply any of the upper-division courses listed below to the area of concentration in Women's Studies, and not just those with a "WMS" prefix.

The following courses may be applied to the women's studies minor:

- ANT 230 North American Indians
- ANT 312 Social Organization
- ANT 330 Women, Gender and Culture: A global Perspective
- ART 349 Women and Art
- EDU 316 Racism and Sexism in Educational Institutions
- ENG 201 Ideas in Literature: Images of Women in Literature
- ENG 201 Ideas in Literature: Women and Beauty
- ENG 201 Ideas in Literature: Women and Work

Women's Studies

The minor in women's studies offers undergraduate students the opportunity to earn a minor through an integrated series of courses reflecting the new scholarship on women, the study of women, their contributions to society, and their changing roles. This series of courses has as its objectives the following:

1. To study the contributions in each discipline made by women in society.
2. To promote research regarding women's past, present, and future contributions to society.
3. To analyze the changing roles of men and women in society.
4. To study possible social changes and reactions to the changing roles of women and men.
5. To study special problems faced by women in the labor force, under the law, and in social situations.
6. To gain a cross-cultural perspective on women and to learn about new role possibilities for women.
7. To study normative values relevant to a women's movement.

The Women's Studies Minor requires a total of 21 semester hours.

ENG 201 Ideas in Literature: Women and the Family
 ENG 201 Ideas in Literature: Women and Power
 ENG 201 Ideas in Literature: Mothers and Daughters
 ENG 211 Survey of Women's Literature I
 ENG 212 Survey of Women's Literature II
 ENG 300 American Women Poets
 ENG 305 American Women Writers
 ENG 354 Southern Women Writers
 ENG 355 Women's Autobiographical Writing
 ENG 370 Focus on United States Civilization
 GEO 594 Seminar: The Geography of Women
 HIS 444 History of Women in the United States to 1900
 HIS 445 History of Women in the United States since 1900
 HIS 546 History of the American Family
 JOU 335 Women in Mass Media
 MUS 253 Women in music in Europe and America I: 1800-1900
 MUS 254 Women in Music in Europe and America II: The 20th
 Century
 NRP 275 Race, Gender, and Health Issues
 PHI 170 Philosophy and Sexuality
 PHI 311 Philosophy of Women
 PSY 205 Psychology of Human Sexuality
 PSY 308 Psychology of Gender
 SOC 110 Introduction to Race and Gender
 SOC 250 Women in Society
 SOC 315 Marriage and the Family

SOC 350 Women and Crime
 SPE 350 Rhetoric of Minority Groups
 SPE 394 Topics: Women in Communication
 SWK 307 The Human Experience II: Literary Perspectives
 SWK 394 Topics: Social Welfare-Services to Gay and Lesbian
 Clients
 SWK 520 Services to Women
 WMS 150 Introduction to Women's Studies
 WMS 310 Women, Wages, and Work
 WMS 381 Women and Literature
 WMS 382 Women and Society
 WMS 383 Women and World Cultures
 WMS 384 Women, Nature and the Inner Self
 WMS 385 Women and Human Care
 WMS 386 Women and the Law
 WMS 387 Women and the Arts
 WMS 394 Topics: Women's Studies
 WMS 494 Seminar: Women's Studies
 WMS 499 Independent Study
 WMS 594 Topics: Women's Studies

NOTE: Other courses may apply toward the minor or an area of concentration in women's studies at the discretion of the director of women's studies.

Academic Advising Resource Center

David Emery, *director*

The Academic Advising Resource Center (AARC) provides academic advising services for some undeclared and all University Studies students at NKU. AARC advisers assist these students to make well informed, timely decisions about selecting appropriate courses and programs of study.

Undeclared Students

Many entering students elect to be Undeclared rather than select a major. Some undeclared students may feel that they need some time to explore possible areas of interest, make appropriate choices about majors, and schedule courses preparing them for these programs. Other undeclared students want advice about which programs might be best suited to their academic strengths and weaknesses, personal interests, and career objectives. AARC advises only undeclared students whose academic interests cannot be narrowed to a specific college. Undeclared students who have focused their major choice(s) within a specific college can be advised in either the College of Arts and Sciences, College of Business, College of Professional Studies, or College of Education.

University Studies Students

NKU has developed a special program for entering students who have not yet fulfilled the University's pre-college curriculum requirements. Students who have academic needs as defined by their admission status are classified as University Studies students and are advised by AARC. AARC advisers assist these students with timely completion of pre-college curriculum requirements and discuss with them avenues for academic success.

Advising Services

All undeclared and University Studies students must meet formally with an academic adviser in AARC each semester before registering for classes. During advising appointments, AARC advisers provide individualized academic advising that is sensitive to students' individual needs. Specifically, AARC advisers assist students in the following ways:

1. Discuss students' academic progress.
2. Provide current curricular information on pre-college curriculum, general education, and major or minor course requirements.
3. Clarify University policies and procedures.
4. Help students learn effective decision-making skills for choosing majors.
5. Offer proactive academic counseling for students experiencing academic difficulties.
6. Assist in course selection and scheduling.
7. Make referrals to appropriate university faculty, staff, and services.

Academic advising is a process of shared responsibility between the student and the adviser that assists students in achieving their maximum educational potentials. Quality academic advising depends on active student participation in the process. To realize the most from their advising, students should come to advising sessions prepared with information and questions for their advisers.

The Academic Advising Resource Center, Old Science Building 405A, 859-572-6900, is open from 8:15 a.m. to 4:30 p.m. Monday through Friday with additional hours till 6:15 p.m. Monday and Thursday fall and spring semester. Visit AARC's web page at www.nku.edu/~aarc.

Developmental Mathematics Program

Diane Williams, *director*

FACULTY

Janalynn Anderson, Janis Broering, Jerry Call, Patricia Connelly, Barbara Hamilton, Gretchen Kaucher, Elizabeth McMillan-McCartney, Dempsey Smith

The Developmental Mathematics Program (DMP) offers courses designed to assist students who did not complete the pre-college high school curriculum (two years of algebra, one year of geometry) or who need further work to master the mathematical skills essential for success in college-level courses. Placement into courses in the program is by ACT score, SAT score, COMPASS score, high school record, and/or placement testing. See page 11 for more specific placement criteria. For further information about DMP, call 859-572-6473 or come to AST 305E, where the program is housed with the Department of Mathematics and Computer Science.

Learning Assistance Program and Center

Paul Ellis, *director*

FACULTY

Wanda Crawford, Patricia Fairbanks, Beth Irwin, Karen Jenkins Smith, Judith Taylor

The Learning Assistance Program provides **FREE** convenient and quality academic support to all NKU students who request assistance. Students may make appointments in person or on-line (registration required) via <http://tutortrac.nku.edu>. Students should visit BEP 230 or call 859-572-5475 for more information. The Center is open from 8:15 a.m. to 6:00 p.m. Monday through Thursday and from 8:15 a.m. to 3:00 p.m. on Fridays.

ACADEMIC SUPPORT (TUTORING) PROGRAMS

Academic Tutoring provides **FREE** assistance and support for students who want or need to comprehend more fully or better understand the course content and materials of specific 100, 200, and some higher-level courses. Visit BEP 230 or call 859-572-5475 to learn how to make an appointment.

The Math Center provides **FREE** assistance and support for students taking math courses. After scheduling an appointment, students should bring with them a question, problem or assignment - plus any other relevant materials. Visit AST 343 or call 859-572-5779 to learn how to schedule an appointment.

The Writing Center provides **FREE** assistance and support for students with college writing tasks assigned in any course: essays, reports, research papers, etc. Writing Center consultants can guide and advise students through the entire writing process. Visit BEP 230 or call 859-572-5475 to learn how to schedule an appointment.

Supplemental Instruction (SI) provides **FREE** group review sessions for specific sections of a few difficult and challenging courses. SI Lead-

DEVELOPMENTAL MATHEMATICS COURSES

Mathematics Assistance (MAH 080)

This is a workshop course, paired with selected developmental courses, that provides additional instruction on topics from the paired course.

Basic Mathematical Skills (MAH 090)

This is a pre-algebra course covering basic math skills and skills necessary for success in algebra.

Beginning Algebra (MAH 095)

This is an elementary algebra course that assumes students have pre-algebra skills, but have not mastered basic algebra concepts.

Elementary Geometry (MAH 097)

This is an introductory course covering basic geometric concepts, with emphasis on developing inductive and deductive reasoning skills. This course is recommended for those students who want to be elementary or middle school educators and need to strengthen their geometry background.

Intermediate Algebra (MAH 099)

This is a second algebra course providing students with the opportunity to develop the competencies to be successful in a college-level mathematics course.

ers, students who took the class before and earned an *A* grade, attend all classes and conduct weekly review sessions.

Structured Learning Assistance (SLA) provides **FREE** review workshops for students enrolled in specific sections of courses with historically high failure and withdrawal rates. Students should consider an SLA course section if they anticipate difficulty in a particular subject or if the subject is unfamiliar to them. All students who enroll in an SLA course section are required to attend all SLA workshops until the first examination and thereafter only if their grade in the class falls below a *C* average; students are required to attend all SLA workshops until their grade improves to a *C* average or higher. All students, however, are encouraged to attend often.

Becoming an Learning Assistance Program Tutor or Consultant

Sophomore, junior, and senior students with superior academic achievement are invited to apply to the Learning Assistance Program (LAP) to become paid Academic tutors, Math Center tutors, or Writing Center consultants. LAP student employees may work up to 10 hours per week.

Learning Assistance Program Courses

Writing Workshop (ENG 090)

Writing Workshop offers practice and instruction in writing for students needing additional preparation for ENG 101. The course focuses on the activities writers do and the decisions writers make: selecting topics, purposes, and forms; determining when and how to revise; and establishing when a piece of writing can be considered "finished."

Learning Assistance (LAP 090)

Learning Assistance, a 1-semester-hour pass/fail course, offers additional instruction for selected developmental level (under 100) courses.

Reading Workshop (LAP 091)

Reading Workshop offers students practice and instruction in reading and reading appreciation. The course guides students in literate behavior: book selection, reading strategies, and responding creatively and critically to readings.

Critical Reading (LAP 110)

Critical Reading is designed to sharpen students' critical reading and thinking abilities. It is especially recommended for students desiring additional instruction for the considerable reading demands of college-level courses.

Bookscapes (LAP 210)

Introduction to the world of contemporary tradebooks (books sold in regular bookstores, books that are NOT school textbooks). Students read these books and learn how to engage in in-depth discussions about them in an egalitarian, book-discussion-club atmosphere.

The Office of First-Year Programs

Vicki Stieha, *director*

Peg Adams, *assistant director*

Specialists

Suzanne DeLuca, Freshman Specialist History

Jodi Ferner, Freshman Specialist Literature & Language & Honors

Darrin McMillen, Freshman Specialist Literature & Language

Fran Zaniello, Freshman Specialist, FYP

Learning Communities Program

A Learning Community is a small group of NKU students who take two or three popular courses together. By taking the same classes, these students meet new people, make new friends, form study groups, participate in class discussions, and get to know faculty. Research has shown that the more connections students make to the university, the better they do in school and the more they enjoy their college experience.

Course Placement

In a learning community, the same group of about 25 students will be automatically placed in two or three classes together. Usually one of these classes will consist entirely of the Learning Community and, in most cases, one will be a large, lecture-based class.

Scheduling

Learning Community classes meet on the same day of the week. Enrolling in a Learning Community guarantees students a spot in all of the learning community classes.

Eligibility

All freshmen are eligible for Learning Communities, regardless of admission status.

Courses

Learning Communities feature a wide range of the classes freshmen take most often. Please see the current *Schedule of Classes* for more information.

For more information about Learning Communities, contact the Office of First-Year Programs, BP 206 or call 859-572-5913.

UNV 101 (An Orientation to College and Beyond)

This course is designed to help students make a successful transition to university life. It will provide insight into the importance of learning processes that occur outside the classroom and an overview of resources available to help ensure student success in the classroom. UNV 101 provides students with essential information about University policies, rules, procedures, and resources. UNV 101 classes include work on time management, college study skills, basic computer skills, choosing a major and career, and using the NKU library. Most classes require that students attend several University activities and events. Classes introduce students to the University offices and discuss topics like safer dating, multiculturalism, and drug and alcohol abuse. Students are required to attend class and to interact with their instructor and classmates. Throughout the course, students will be strongly encouraged to take responsibility for their own success in the learning process. Students will learn skills essen-

tial both to a positive transition to college and to future transitions in their lives.

Course Characteristics

UNV 101 is a 3-semester-hour course generally limited to freshmen or transfer students. It does not fulfill general studies requirements but counts as an elective that may be applied toward graduation. Based on student performance, the grade of *A*, *B*, *C*, *D*, or *F* will be awarded upon completion of the course. The grade in UNV 101 is computed in a student's grade point average.

Instructors

UNV 101 is taught by a specially trained group of instructors who come from various areas and disciplines across campus. Some sections may be team-taught by two instructors.

Special Sections of UNV 101

Students may choose from different types of UNV 101 sections: (1) "regular" sections open to all new students; or (2) special sections that, in addition to the standard UNV 101 curriculum, are designed to meet the needs of particular student populations such as African-American, undeclared/undecided, non-traditional, international, and students living in the residence halls. About 20 sections of UNV 101 are part of Learning Communities (see below).

Learning Community/UNV 101 Sections

Some UNV 101 sections will be included in Learning Communities. Learning Community UNV 101 courses help new students build stronger connections with each other and with the campus and provide opportunities for students in these special UNV 101 classes to form study groups and to attend campus activities together.

Course Objectives:

1. To encourage students to take responsibility for their own learning both in and out of the classroom.
2. To teach "survival skills"—academic, personal, and social—that are essential to success in college and beyond.
3. To introduce students to the procedures and resources of the University and to help them become proficient in using them.
4. To provide students with a supportive community that will assist them in their transition to college.
5. To help students develop their written, oral, and non-verbal communication skills—skills essential to college success and life after college.
6. To introduce students to computer tools such as e-mail, the NKU Homepage, and electronic library sources.
7. To help students find a process for selecting a major and exploring career options.
8. To encourage student involvement in extra-curricular events and cultural activities.
9. To foster an understanding of and sensitivity to differences such as race, culture, religion, sexual orientation, and physical ability as reflected in our University community.
10. To introduce students to the mission, traditions, and history of Northern Kentucky University.