

WEAVEonline Password Information

1. Obtain the initial password:

To obtain your initial password, enter your NKU username into the WEAVEonline ID field, then click the "Forgot Password?" link. The system will email you a randomly assigned password that you can change. Refer to steps 2 and 3 below on password recommendations and changing your WEAVEonline password.

2. Password Specs and Recommendations:

The password's maximum character length is 20. There are no character restrictions except for the single quote mark. You can use any alpha-numeric combination you want.

Password recommendations:

- passwords should be at least 6 - 10 characters in length.
- passwords should include one upper case character, one lower case character, and one numeric character.

3. Change Password

- Enter your WEAVEonline ID.
- Click the "Change Password" link (located below the login fields).
- Enter your current password in the Old Password field.
- Next, enter your new password twice. Click submit. A prompt displays letting you know the change was successful.

You are now able to login with your WEAVEonline ID and new password.